NEPA receives application along with site inspection report & recommendation from the Local Planning Authority (e.g. Parish Council).

NEPA's Planning Applications Process



NEPA assesses document to determine completeness.



NEPA returns incomplete application to Local Planning Authority (e.g. Parish Council).

For prescribed categories, NEPA informs applicant that a permit or

licence is required.





NEPA conducts a technical review of the application.



If proposed project is not deemed to be an application to be referred to the TCPA; NEPA processes the application and makes a recommendation to the local planning authority.



If the proposed project is located in a 'called in' area or does not conform to zoning in the Development Order; a petrol filling station; NEPA processes application (including research, liaising with other Branches, Agencies, LPA & citizens, conducting site visits, if necessary).



NEPA makes a recommendation to the Technical Review Committee of the Town & Country Planning Authority (TCPA) which then reviews the application and makes a recommendation to the TCPA.



NEPA prepares and dispatches decisions to the Local Planning Authority (Parish Council).



Technical Review Committee's recommendation is presented to the (TCPA) which makes a decision (approval or refusal).