

NEPA's Planning (Telecommunication related) Applications Process



NEPA receives application along with the requisite documents from Local Planning Authority (e.g. Parish Council).

Checklist

Provide all documentation in digital format compatible with Adobe Acrobat 4.0 / PDF 1.3 scanned at a resolution of at least 150 dpi
The Adobe PDF setting for compressing images: to 100dpi and JPG minimum

2 maps and plans in digital format

File formats DXF or SHP Geo-referenced in JAD2001 coordinated system.

This applies to the property boundary map (closed polygon) which is expected to show all existing structure, the cell site (closed polygon), and mast location (point)

Community Survey

Community surveys must be conducted by the applicant and Community Meetings may be required.

Location map

A proper location map/plan at an appropriate scale showing the entire property boundary / configuration and "cell site" with at least two coordinate points to specify site location shall be provided at projection WGS 84 JAD 2001

1. A proper site plan at an appropriate scale showing the entire property boundary/configuration and "cell site" together with all buildings and structures on the property site.
2. This overall site plan should include:
 - a. the dimension along the entire property boundaries and its size.
 - b. the setback from the "cell site" to all or nearest existing buildings or structures on the property.
 - c. the access(es) from the roadway to the property together with the circulation and access to the "cell site"
 - d. the distance of the closest residence and/or school and/or medical facility and / or other buildings.
 - e. an indication of the use of the adjacent properties.
3. This cell site plan should include
 - a. the dimension along the entire property boundaries together with the foundation/ base of the tower proposed, all structures to be erected and their respective setbacks from the secure fence as well as the dimension along the 'cell site' boundary.
 - b. Please note that this cell site should be in accordance with the Telecommunications Guideline # 9 which speaks to the size being 400m2 and the setback of the mast being 6.1metres from the secured fence.

Plans

The foundation, floor and elevation plans should be at an appropriate scale (i.e. 1:50 for floor and foundation plans and site plan and towers at 1:100).

Drainage plan illustrating the interception of storm water run-off onto roadways, especially on sites where access way/s is/are constructed should be provided. The plans should include natural drainage features that will be affected as well as final on-site or off-site disposal.

Consultation

All applications referred to the Town and Country Planning Authority by the Local Planning Authority must include community surveys. The code of best practice including the traffic light model should be used to guide the consultative process. The web site can be located at google "Code of Best Practice for Mobile Base Station, UK" and select "PDF02P00530."

Mast Sharing is being encouraged



NEPA assesses document to determine completeness.

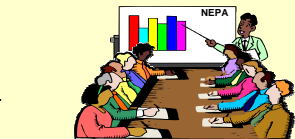
NEPA returns incomplete application to Local Planning Authority (e.g. Parish Council).



NEPA conducts a technical review of the application.

TCPA MATTER

If the proposed **cellular site** is located in a 'called in' area or does not conform to zoning in the Development Order ; NEPA processes application (including research, liaising with other Branches, Agencies eg. Civil Aviation Authority , Local Planning Authority and conducts site visits and community survey.



NEPA makes a recommendation to the Development Control Sub Committee of the Town & Country Planning Authority (TCPA) which then reviews the application and makes a recommendation

NON TCPA MATTER

If proposed project is outside of a 'called in' area, NEPA processes application and makes a **recommendation**.



NEPA prepares and dispatches recommendation/decision to the Local Planning Authority (Parish Council).

Development Control Sub-Committee's recommendation is presented to the (TCPA) which makes a **decision** (approval or refusal).