

THE BEACH CONTROL ACT (THE BEACH CONTROL AUTHORITY LICENSING REGULATIONS, 1956)
(Licence pursuant to the Beach Control Authority (Licensing) Regulations 1956 (Amendment) 1999 for the any Dredging and or Reclamation on the Foreshore and Floor of the Sea and in the water column)

BEACH LICENCE APPLICATIONS CHECKLIST

- Beach Licence Application Form (**must be signed by Applicant and a Justice of the Peace**)(3 copies)
 - Copy of Identification for the person(s) making the application e.g. Driver's Licence, National ID or Passport
- Completed Environmental Permit Application & Project Information Forms (**if the project which falls within any of the prescribed categories**). (4 copies)
- Completed Environmental Licence Application Form (**if there will be a discharge of Trade or Sewage and or Poisonous or Harmful Substances into the environment**). (4 copies)
- Location Map (**Drawn to Scale 1: 12,500**) (3 copies)
- Layout Plan of the area to be dredged and the area of working footprint (**including Dimensions**) (3 copies)

Informative - architectural drawings must be certified by a registered architect, engineering drawings must be certified by a professional engineer and site plans must be certified by a commissioned land surveyor
- Detail Design of Project
 - Profiles and Dimensions) (3 copies)
- Proof of Ownership
 - A copy of the title or
 - A probated will or,
 - Lease agreement along with a copy of the title and a consent letter.

Informative

 - If the applicant is not the owner, a letter of authorization from the title holder(s), giving the applicant permission to use the land for the proposed activity, witnessed by a Justice of the Peace along with a copy of the title and copy of identification for both parties e.g. Driver's Licence, National ID or Passport.
 - If the registered title is held jointly, either all parties must be reflected as applicant OR there should be a letter or authorization from the other title holder (s) giving the applicant permission to use the land for the proposed activity. The letter or authorization must be witnessed by a Justice of the Peace along with a copy of identification for all parties e.g. Driver's Licence, National ID or Passport.
 - ALL CONTRACTORS/AGENTS/CONSULTANTS who are applying for permits and licences on behalf of someone else must submit with each application a letter giving them authority to apply for the permit/licence. The letter must also state the extent of their authority in relation to the application and in whose name the permit/license should be issued. The letter must be signed by all the relevant parties who they represent. The letter must be witnessed by a Justice of the Peace along with a copy of identification for all parties e.g. Driver's Licence, National ID or Passport.
- Project Brief to include
 - a description of how the work will be undertaken
 - Quantity of material to be dredged and or reclaimed
 - Source of material to be used for reclamation
 - If material is to be imported; you are required to
 1. State the area and country of origin so that an assessment of the risk of invasive species may be conducted.
 2. Submit all requisite licences and permits, including proof of permission to export from the country of origin.
 3. Submit certification that the material carries no pollutants and/or biological contaminants.
 4. State the quality, grade and colour of the sand to be imported

- Type of equipment to be used
 - The benthos of the area to be dredged and or reclaimed (resources that will be impacted)
 - The methodology and mitigation measures that will be used to carry dredging works and or reclamation
 - The quantity of material to be disposed of
 - The area/location where the dredged spoil or excess will be disposed of.
 - Quantity of seagrass and or coral to be removed
 - The area/location where the seagrass and or coral will be relocated.
- Application Fee of \$1000.00
 - TRN
 - Contact information – Tele phone, Cellular phone, Fax, Email
 - For Companies – Company Registration Number; Names of Directors and Company Secretary
 - Erect the NOTICE OF APPLICATION (**Refer to Form B First Schedule**)
 - Provide evidence that signs have been posted, for example, a photograph of the erected sign.
 - Provide evidence that neighbours have been notified by registered mail
 - Previously submitted to Development Assistance Centre